

INVITATION FOR OFFERS

Providing with Production of Media/Social Media and Promotional Content for project “Kosovo Integration Initiative 2020 - KOSINT” – funded by Roma Initiatives Office (RIO) within the Open Society Foundations (OSF) and implemented by Balkan Sunflowers Kosova (BSFK) in partnership with SiV, RADC, and VORAE

TERMS OF REFERENCE February 2022

Deadline for Offers: 25 February 2022

Post title: Creative and Design Agency

Type of contract: Service contract

Job location: Pristina, Kosovo

Contract duration: March 2022-April 2022

Start date: March 2022

Application Deadline: February 25, 2021, 17:00.

About BSFK

BALKAN SUNFLOWERS KOSOVA (BSFK) builds activist lives for social change. We inspire and engage in community action for human rights and dignity, working in education, health, culture, citizenship, employment, and respect for diversity.

Scope of work:

The protection of human rights; the social, emotional and intellectual development of all people in Kosovo; and the promotion of community empowerment - through developing and implementing programs for education, research, advocacy, arts, culture and other humane activities.

About KOSINT

BSFK, within the KOSINT program, represented by the partner organizations SiV, BSFK, RADC, and VORAE, has been engaged for five years now in the all-inclusiveness of members of the Roma, Ashkali, Egyptian communities in the social and economic fields. The project is supported and funded by the Roma Initiative Office (RIO) within the Open Society Foundation (OSF). KOSINT aims to improve the access for Roma, Ashkali and Egyptian communities to employment, housing and democratization (central and local elections and population census) thus contributing to the impact on fulfilling the relevant commitments made by the Government of Kosovo, in the form of sectoral reforms which focus on employment, housing as well as democratization and active citizenship.

Required Services

BSFK in line with the description and project needs, announces the requirement for provision of services for production of media content as below:

Services	Quantity
Photographer	30 minutes per each of 7 to 9 events in different cities of Kosova
Social Media/Webpage content	Design of news/events for social media/webpage. About 20-30 posts
Consulting	Consult on the most efficient way and time period to post on Social Media to have more reach
Promote on Social Media	Assist on Promoting/Boosting content from Facebook (business page)
Video	Produce a Video of max 1 min as a summary of results from the Project Campaigns

Required documents:

- Business Certificate and business fiscal number
- Offer includes: (technical specification and financial offer)
- Delivery time and warranty period

Offers:

All offers must be made to BSFK:

Fiscal Number: 600055207

Address: Bajram Kelmendi 99

10000 Prishtina, Kosovo

and delivered via email no later than **25.02.2022 at 17:00** via email gentina.jusufi@balkansunflowers.org and office@balkansunflowers.org